

All Saints' Church in Wales Primary School



*Together **E**veryone **A**chieves **M**ore*

School Sessions Policy

Headteacher: Mrs Eleri Williams

Chair of Governors: Mr John Caddick

Signature:

Written: March 2021

Reviewed: March 2023

The United Nations Convention on the Rights of the Child (CRC) is at the heart of our school's planning, policies, practice and ethos. As a rights respecting school we not only teach about children's rights but also model rights and respect in all relationships. This policy is linked to:

Article 3: *Everyone who works with children should always do what's best for each child*

Article 28: *Your right to learn and to go to school.*

Article 29: *Your right to become the best that you can be.*



All Saints' Church in Wales Primary School **School Sessions Policy**

Breakfast Club

The school operates a free breakfast club which starts at 8:20 a.m. each morning. A variety of healthy cereals and toast is available for pupils. If you are interested in obtaining a place for your child, please enquire at the school office.

The start of the school day

The school bell will ring at the start of the school day at 8.55 am.

In the morning, children and parents/carers are requested to please wait in the yard until the bell rings. Foundation Phase pupils will line up outside their classrooms whilst KS 2 pupils will line up on the junior yard and be collected by their class teacher. Please note that no responsibility can be accepted for children who arrive earlier than 8:45 a.m. when a member of staff will be on duty as a gesture of goodwill.

For the safety of pupils and parents/carers, football is not allowed to be played before school starts. On rainy or very cold days, children are allowed into their classrooms 10 minutes before the start of the school day.

It is of utmost importance that your child arrives punctually and in time for the bell at the beginning of the school day. This ensures that your child is settled in time for their first lesson. The class register is taken immediately upon arrival and learning starts promptly at this time. Any child arriving late must be signed in by parents/carers at the reception area of the school and a 'late' mark is recorded in the register. Lateness will be marked as unauthorised unless we have been given prior notice of, e.g. medical or dental appointments.

The school sessions are as follows:

Infants (Foundation Phase – Reception, Year 1 and Year 2)

Morning session: 8:55 a.m. - 12:00 mid-day

Afternoon session: 1:25 p.m. - 3:25 p.m.

In the Foundation Phase break time is from 10:45 a.m. – 11:05 a.m. In the afternoon children will have a 10 minute "Pause for Play" at a convenient time to pause learning.

Juniors (Key Stage 2 – Year 3, Year 4, Year 5 and Year 6)

Morning session: 8:55 a.m. - 12:00 mid-day

Afternoon session: 12:55 p.m. - 3:30 p.m.

The juniors' break times are between 10:30 a.m. - 10:50a.m and 2:20 p.m. – 2:30 p.m.

The end of the school day

At the end of school, parents / carers are also requested to wait in the yard for the children to be dismissed from their class. Pupils will not be allowed to leave until an authorised person is there to collect them. If there are any changes to your usual end of day arrangements, please contact the school to inform us. You may allow older pupils to walk home at the end of the day. If this is the case the school needs to receive written confirmation of this from you (see Unaccompanied Journeys Home Policy). The safety of your child is of utmost importance to us.

It can be very busy outside our school at the beginning and end of the school day. Please take great care and park clear of the school's main entrance. The safety of our all our children is of greatest importance. Please drive carefully.

You are very welcome to come and speak to your child's class teacher on any day but please remember that after school is the best time, as the teacher has his / her class to look after at the beginning of school. Your co-operation would be most appreciated in this matter. You are welcome to speak to the Headteacher or Deputy Headteacher at any time of the day, providing they are available.

Equality Impact Statement

At All Saints' C/W Primary School, we recognise and celebrate the fact that British and Welsh society is made up of people from diverse backgrounds and life experiences and as such, seek to reflect this in all of our school policies. In accordance with the Equalities Act 2010 our policies and learning and teaching strategies fulfil the duties to promote equality for people with protected characteristics, and embed fairness and equality at the heart of our school community and in all aspects of our school plans and policies. Through this policy we seek to:

1. Eliminate discrimination, harassment and victimisation.
2. Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
3. Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

At our school, we aim to provide a happy, caring environment in which all children can feel confident and able to learn. We seek to foster an environment of mutual respect and support between all staff, pupils, parents and carers and the wider community and this is reflected in the content of each policy.

The school values and encourages involvement of people from all sections of the local community and through this involvement aims to provide positive images, role models and opportunities that challenge stereotyped thinking.